

Government Degree College Rirkmar

Distt. Kangra H.P.



Estd: 2022



PROSPECTUS 2025-26

AFFILIATED TO HP UNIVERSITY SHIMLA

GOVERNMENT DEGREE COLLEGE RIRKMAR
SHIMLA DISTRICT, KANGRA, HIMACHAL PRADESH
176141
INDIA

PHONE: 70183-27486
Email: gdcirkmar@gmail.com

Dr. V. Saga Sharma (Principal)

From Principal's Desk

"The highest education is that which does not merely give us information but makes our life in harmony with all existence."

Rabindranath Tagore



I welcome you all to Govt. Degree College Rirkmar, Kangra. It gives me immense pleasure to extend my heartfelt greetings to each one of you as you embark on this exciting journey of learning, growth, and discovery. As the principal, I am both honored and delighted to witness the vibrant energy and enthusiasm that each new academic year brings to our campus

Our vision for the college is to cultivate a community of learners who are not only well-versed in their respective fields but also equipped with the skills and values necessary to thrive in a rapidly evolving world. We strive to create an inclusive, supportive, and stimulating atmosphere where every student can achieve their highest potential.

As we step into this new academic session, I am excited to share with you the roadmap for the upcoming year. Like last year, we are continuing with the competitive classes that are held on every Saturday, the aim of these classes is to prepare the college students for the various competitive exams along with their academic syllabus. Additionally, we will be expanding our extracurricular programs to ensure that you have ample opportunities to pursue your passions and develop new interests.

Our faculty members are dedicated to guiding you through this journey with their expertise and unwavering support. They are not just educators but mentors who will challenge you to think out of the box, encourage you to explore new ideas, and inspire you to achieve greatness. I urge you to take full advantage of their knowledge and experience, and do not hesitate to seek their guidance whenever needed.

The success of our students is the cornerstone of our mission, and we are here to support you in every step that you will take towards realising your dreams. Whether you are a freshman just beginning your college experience or a senior preparing for the next chapter of your life, we are committed to providing you with the resources and opportunities you need to succeed. Your determination, hard work, and resilience are what drive us to continually strive for excellence. On behalf of the entire faculty and administration, I extend my best wishes to all of you.

May this academic session be filled with enriching experiences, personal growth, and academic achievements. Together, let us make this year a memorable and successful one.

Dr. Yuvraj Singh

M.A., M.Phil. Physics, Ph.D.
Principal GDC Rirkmar

ADMISSION SCHEDULE

A UNDER GRADUATE PROGRAMS

Submission of admission form: 01.06.2025 to 19.06.2025.

Pre-admission counselling of students: 12.06.2025 to 19.06.2025.

Display of 1st Merit List: 20.06.2025 up to 5:00 PM

Fee to be deposited: 21.06.2025 to 23.06.2025.

Display of 2nd Merit List: 24.06.2025 up to 03:00 PM

Fee to be deposited: 25.06.2025 to 27.06.2025

Orientation of 1st year students 28.06.2025 to 30.06.2025.

Admission of UG 2nd year and final Year students on roll on basis 01.06.2025 to 19.06.2025

Fee to be deposited: 12.06.2025 to 23.06.2025.

Post-admission counselling: 24.06.2025 to 30.06.2025.

Regular Teaching: 01.07.2025 to 15.03.2026.

B UNDER GRADUATE PROGRAMS W.E.F SESSION 2025-26

Admission to first year's undergraduate students for the session 2025-26 will be done as per NEP 2020 guidelines, as and when notified by Himachal Pradesh University and Department of Higher Education Shimla.

INDEX

Sr. No.	Particulars	Page No.
1.	About College	5
2.	The College Faculty	6
3.	Administrative Staff	6
4.	Administrative Committees/Cells/Clubs/Nodal Officers	7
5.	Admission Committees	14
6.	List of Programs	14
7.	Eligibility conditions for UG Degree Programs.	15
8.	Age limit for UG Degree Programs	16
9.	Choice Based Credit System	16
10.	Choice of subject Combination	18
11.	Admission rules	19
12.	120 Points Reservation Roster for Admission	20
13.	Fee and Funds	21
14.	Fee Concession and Scholarships	23
15.	Rules for Inter-College Migration	23
16.	Student Identity Card rules	24
17.	Leave rules	24
18.	Conduct Rules for Students (Do's and Don'ts)	25
19.	Extra-Curricular Activities	25
20.	Student Support Cells	26
21.	PTA	28
22.	Links for Google forms to be filled by students with admission form	28
23.	Calendar of Activities	29

1. About Government Degree College Rirkmar

Govt. Degree College Rirkmar is situated in beautiful Dharkandi area in district Kangra of Himachal Pradesh. The College is approximately 50 kms from district headquarter Dharamshala and 15 kms. from Shahpur area. It is surrounded by many beautiful villages and the sky touching Dhauladhar mountains. The valley is also famous for many picturesque places like Khabru waterfall, Kareri lake Lam Dal, Tal Mata Temple and many scenic beauties. The serene ambience offers the positive energy to young minds for learning and creative activities.

Government College Rirkmar, District Kangra (H.P) was established in the year 2022 and re-established in 11-05-2023 by the Government of Himachal Pradesh in order to fulfil the long felt need of establishing an institution of higher education for the needy students of this remote area. The college started its journey with 64 students in B.A. 1st Year. Among them, 14 were boys and 50 Girls. Since then the preponderance of girls is a distinguishing feature of this college. The college is a boon for the rural people of Dharkandi area and especially to those who could not afford the cost of imparting the education to their wards by sending them away from their homes.

At present, the college offers graduate programme in Arts Streams and is catering the academic needs of more than fourteen Panchayats. In Arts, the graduate programme is offered with Economics, English, Hindi, History and Political Science.

The college aims to provide equity, quality and updating of the knowledge and skills of students to equip them better to face the fast-evolving competitive world and challenges of life, more specifically to strive for the overall development of their personality.

The College has experienced and young faculty members and they are committed to the all-round development of the students. The students are encouraged to participate actively in sports and other co-curricular/extra-curricular activities so as to make them awakened and responsible citizens.

2. GOVERNMENT DEGREE COLLEGE RIRKMAR

Distt. Kangra (Himachal Pradesh)



PRINCIPAL : Dr. Yuvraj Singh

FACULTY OF ARTS

Economics



Prof. Hakam Chand
Assistant Professor

History



Prof. Manoj Kumar
Assistant Professor

Pol. Science



Prof. Bhupinder Singh
Assistant Professor

Hindi



Dr. Asha Mishra
Assistant Professor

English



Vacant

ADMINISTRATIVE STAFF



Sh. Naresh Kumar
Senior Assistant
(on Deputation)



Sh. Ved Bhushan
Peon
(on Deputation)



JOA (Vacant)



JOA (Library)
Vacant



Peon (Vacant)

4. Administrative Committees/Cells/Clubs/Nodal Officers

Chief Tutor

Sh. Hakam Chand

Sr. Tutor (Social Sciences)

Prof. Manoj Kumar

Sr. Tutor (Languages)

Dr. Asha Mishra

College Bursar

Prof. Hakam Chand

Annual Committees for the session 2025-26

College Advisory Committee	
Dr. Yuvraj Singh-Principal	Prof. Bhupinder Singh
Prof. Manoj Kumar	
Prof. Hakam Chand	
Dr. Asha Mishra	
Internal Quality Assurance Cell (IQAC)	
Prof. Manoj Kumar- Chairperson	PTA, CSCA Presidents
Prof. Hakam Chand - Coordinator	Sh. Naresh Kumar
Prof. Bhupinder Singh	
Toppers from Arts Stream	
NAAC Affairs Committee	
Dr. Asha Mishra- Coordinator	Prof. Hakam Chand
Prof. Manoj Kumar	
Prof. Bhupinder Singh	
Project Monitoring Unit (PMU)	
Prof. Hakam Chand- Convener	Dr. Asha Mishra
Prof. Manoj Kumar	Prof. Bhupinder Singh

Sh. Naresh Kumar- Senior Assistant	
CSCA President	
RUSA/PM-USHA Affairs Committee	
Prof. Hakam Chand	
Dr. Asha Mishra	
Prof. Bhupinder Singh	
CSCA Advisory Committee	
Prof. Manoj Kumar- Convener	
Prof. Hakam Chand	
Prof. Bhupinder Singh	
Dr. Asha Mishra	
Monitoring cell on Ragging (Orientation Programme, Counselling Sessions etc.)	
Dr. Asha Mishra- Convener	
Prof. Bhupinder Singh	
Discipline Committee	
Prof. Manoj Kumar- Convener	
Prof. Hakam Chand	
Prof. Bhupinder Singh	
Dr. Asha Mishra	
Anti-Ragging Squad	
Prof. Manoj Kumar - Convener	Sh. Naresh Kumar
Prof. Bhupinder Singh	
Dr. Asha Mishra	
Prof. Hakam Chand	
Anti-Ragging Committee	
Prof. Bhupinder Singh- Convener	
Dr. Asha Mishra	
Prof. Hakam Chand	
College Grievances Redressal Cell	
Dr. Asha Mishra- Convener	Prof. Bhupinder Singh
Prof. Hakam Chand	
Prof. Manoj Kumar	
CSCA President	
Best NSS volunteers, Male & Female	

Women cell cum complaint committee to prevent Sexual Harassment of women	
Dr. Asha Mishra- Convener	
Prof. Bhupinder Singh	
Prof. Manoj Kumar	
Prof. Hakam Chand	
Equity Initiative Cell	
Prof. Bhupinder Singh- Convener	
Prof. Manoj Kumar	
Prof. Hakam Chand	
Dr. Asha Mishra	
Career Guidance, Counseling and Placement Cell	
Prof. Bhupinder Singh - Convener	
Dr. Asha Mishra	
Prof. Manoj Kumar	
Prof. Hakam Chand	
College Building Committee	
Dr. Yuvraj Singh – Principal	
Prof. Hakam Chand- Convener	
Prof. Manoj Kumar	
PTA President	
CSCA President	
Estate Committee (Electricity, Water related and other minor works)	
Prof. Hakam Chand - Convener	
Prof. Manoj Kumar	
Prof. Bhupinder Singh	
Sh. Ved Bhushan	
Library Advisory Committee	
Prof. Manoj Kumar- Convener	
Prof. Hakam Chand	
Prof. Bhupinder Singh	
Dr. Asha Mishra	

Committee to fill AISHE Data	
Prof. Hakam Chand- Convener	
Prof. Manoj Kumar	
Dr. Asha Mishra	
Campus Beautification & landscaping Committee	
Dr. Asha Mishra - Convener	
Prof. Bhupinder Singh	
Finance Committee	
Dr. Asha Mishra - Convener	
Prof. Manoj Kumar	
Purchase and GeM Committee	
Prof. Hakam Chand- Convener	
Prof. Manoj Kumar	
Prof. Bhupinder Singh	
Sh. Naresh Kumar	
Prize Distribution Committee	
Prof. Manoj Kumar- Convener	
Dr. Asha Mishra	
Prof. Hakam Chand	
Sh. Naresh Kumar	
Mid- Term examinations and Academic Record Maintenance committee	
Dr. Asha Mishra - Convener	
Prof. Hakam Chand	
Prof. Manoj Kumar	
Scholarship Committee	
Prof. Hakam Chand -Convener	
Prof. Bhupinder Singh	
Dr. Asha Mishra	

Attestation Committee (Bus Pass / Forms and Certificates)	
Dr. Asha Mishra- Convener	
Prof. Bhupinder Singh	
Prof. Manoj Kumar	
Prof. Hakam Chand	
Annual Report Committee	
Dr. Asha Mishra- Convener	Prof. Bhupinder Singh
Prof. Manoj Kumar	
Prof. Hakam Chand	
College website maintenance and digital display Committee	
Prof. Hakam Chand - Convener	
Prof. Manoj Kumar	
Prof. Bhupinder Singh	
Press and Media Committee	
Prof. Hakam Chand - Convener	Dr. Asha Mishra
Prof. Manoj Kumar	
Prospectus committee	
Prof. Hakam Chand - Convener	
Dr. Asha Mishra	
Prof. Manoj Kumar	
College Magazine “Dharkandi”	
Chief Editor	Prof. Manoj Kumar
English Section	Prof. Bhupinder Singh
Hindi Section	Dr. Asha Mishra
Planning Section	Prof. Hakam Chand
Pahari Section	Sh. Naresh Kumar
Disaster Management Committee	
Prof. Hakam Chand - Convener	Dr. Asha Mishra
Prof. Manoj Kumar	
Prof. Bhupinder Singh	
Sh. Naresh Kumar	

Electoral Literacy Club	
Prof. Bhupinder Singh- Convener	
Dr. Asha Mishra	
Prof. Hakam Chand	
Sh. Naresh Kumar	
Time-Table Committee	
Prof. Manoj Kumar -Convener	
Prof. Bhupinder Singh	
Dr. Asha Mishra	
Prof. Hakam Chand	
Sh. Naresh Kumar	
Road Safety Club	
Prof. Bhupinder Singh-Convener	
Prof. Hakam Chand	
Dr. Asha Mishra	
Prof.. Manoj Kumar	
Sh. Naresh Kumar	
Hygiene Awareness and Maintenance Committee	
Dr. Asha Mishra: - Convener	
Prof Manoj Kumar	
Prof. Hakam Chand	
Sh. Naresh Kumar	
Sh. Ved Bhushan (Peon)	
Research and development Committee	
Dr. Asha Mishra -Convener	
Prof. Hakam Chand	
Prof. Manoj Kumar	
Prof. Bhupinder Singh	

Incharge Sports Events

Event(s)	Category	Incharges
Athletic	Men	Prof. Bhupinder Singh
	Women	Dr. Asha Mishra
Badminton	Men	Prof. Manoj Kumar
	Women	Dr. Asha Mishra
Chess	Men	Prof. Manoj Kumar
	Women	Dr. Asha Mishra
Cricket	Men	Prof. Hakam Chand
Football	Men	Prof. Bhupinder Singh
Kabaddi	Men	Sh. Naresh Kumar
	Women	Dr. Asha Mishra
Table Tennis	Men	Prof. Bhupinder Singh
	Women	Dr. Asha Mishra
Volley-Ball	Men	Sh. Naresh Kumar
	Women	Dr. Asha Mishra
Weight Lifting	Men	Sh. Naresh Kumar
	Women	Dr. Asha Mishra
Wrestling	Men	Prof. Bhupinder Singh
Cross County Race	Men	Prof. Hakam Chand

Nodal Officers / Coordinators

NEP 2020	Prof. Hakam Chand
NSS (Male)	Prof. Manoj Kumar
NSS (Female)	Dr. Asha Mishra
ECO Club	Prof. Manoj Kumar, Prof. Asha Mishra
Academic Bank of Credits	Prof. Hakam Chand

5. Online admission and Verification Committees (Academic Session 2025-26)

Sr. No.	Committee Name	Convener	Members	Venue	Contact
1	Online Admission Monitoring Committee	Prof. Hakam Chand, Asstt. Prof.	1) Prof. Manoj Kumar, Asstt. Prof. 2) Sh.. Naresh Kumar 3) Dr. Asha Mishra	Staff Room	70180-47661
2	Merit List Committee	Prof. Manoj Kumar	1) Prof. Hakam Chand, Asstt. Prof. 2) Prof. Bhupinder Singh, Asstt. Prof.	Staff Room	98168-91764
6	Scrutiny Committee (Arts)	Prof. Bhupinder Singh Asstt Prof.	1) Dr. Asha Mishra, Asstt. Prof. 2) Sh. Hakam Chand, Asstt. Prof.	Staff Room	98767-85011
7	B.A. (History/Political Science/Hindi/Economics/English))	Prof Manoj Kumar, Asstt. Prof.	1) Sh. Hakam Chand, Asstt. Prof. 2) Prof. Bhupinder Singh, Asstt. Prof. 3) Dr. Asha Mishra, Asstt Prof.	Staff Room	98168-91764

6. List of Programs

Sr. No.	Program
1.	Bachelor of Arts (Major: English/Hindi/Economics/History//Political Science

7. Eligibility conditions for UG Degree Programs

- The student have passed the Senior Secondary (+2) Examination (In any academic stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent there to by the various bodies of the H.P. University.
- Provided that a student who has passed qualifying examination in Arts Stream will be given preference in B.A. Programme.
- A student who has passed Shastri, Prak Shastri from Sanskrit college affiliated to the H.P.U. Or Rashtriya Sanskrit Sansthan (Deemed University) under MRHA Govt. of India shall be eligible for admission to arts stream only, if the candidate has passed Prak Shastri of Shastri with English as one of the Subjects.
- Vocational subjects under NVEQF shall be given weightage equivalent to any other general Education subject.
- Merit will be worked out by taking into consideration the best of five subjects including English as one of the subjects.
- The roster for reservation of seats for various categories shall be as per rules of H.P.U.

Class	Minimum Percentage of marks required in 12th
B.A. 1 st Year	33% marks in aggregate including all the subjects
As per the direction of the Hon'ble High Court, any candidate with compartment in 10+2 will not be eligible for seeking admission in under graduate courses.	

8. Upper Age Limit for UG Degree Programs

- 25 years for girls and 23 years for boys as on June 1, 2025, for admission in 1st Year of UG Degree Programs.
- The Vice Chancellor, HPU may in exceptional cases/ circumstances, to be recorded in writing, give relaxation in age up to maximum of six month to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the principal and a consolidated list of all such cases will be sent for approval of the Vice-Chancellor by 31st October of every academic year.

Relaxation in upper age limit is also admissible to physically challenged candidates.

9. Choice Based Credit System

The choice-based credit system (CBCS), under *Rashtriya Uchhatar Siksha Abhiyan* (RUSA) was adopted for undergraduate courses in 2013-14 as per the guidelines of the Government of Himachal Pradesh and amended time to time. The present annual CBCS system offers; ***Core Courses, Skill Enhancement Courses and Ability Enhancement Courses***. CBCS is based on the *Continuous and Comprehensive Evaluation* consisting of Internal Assessment (Mid-term Test, Assignment and Attendance), Practical and Term-end Examinations as per detail shown in following table.

Subject	Internal Assessment (Marks)	Practical (Marks)	Term End (Marks)	Total (Marks)
Practical Subject	Mid Term Test =15 Assignment = 10 Attendance = 05	20	50	100
	Total =30			
Non Practical Subject	Mid Term Test =15 Marks Assignment = 10 Marks Attendance = 05 Marks	70	100
	Total =30 Marks			

In each year, students are required to earn 44 credits. Total 132 credits are required for pass course (B.A./B.Sc./B.Com) which consist of 72 credits of core courses, 24 credits of AECC +SEC and 36 credits of DSE and GEC. The SEC will be of the DSC-I and GEC must be other than DSC. Different courses combinations with their credits are shown in following table. The Nomenclature of different courses is as under.

- DSC:- Discipline specific course (Core course)
- DSE:- Discipline specific elective course
- SEC:- Skill enhancement course
- AECC:- Ability Enhancement core course
- GEC:- Generic elective course

Courses in Undergraduate B.A. streams

B.A. 1 st Year					
Subject	Course	Credits			
English-I	Compulsory	06			
Hindi	Compulsory	06			
DSC-I	DSC-IA	06			
1 st subject of choice	DSC-1B	06			
DSC-II	DSC-2A	06			
2 nd subject of choice	DSC-2B	06			
Environment Science	AECC-I	04			
Hindi/English/SKT	AECC-II	04			
Total Credits		44			

B.A. 2 nd Year					
Subject	Course	Credits			
English-I	Compulsory	06			
Hindi	Compulsory	06			
DSC-I	DSC-IA	06			
1 st subject of choice	DSC-1B	06			
DSC-II	DSC-2A	06			
2 nd subject of choice	DSC-2B	06			
Skill Enhancement Course-I	SEC-I	04			
Skill Enhancement Course-II	SEC-II	04			
Total Credits		44			

B.A. 3 rd Year					
Subject	Course	Credits			
DSE-I	DSC-IA	06			
1 st subject of choice	DSC-1B	06			

DSE-II	DSC-2A	06			
2 nd subject of choice	DSC-2B	06			
General Elective course	GEC-I	06			
(Other than DSC-I/II)	GEC-II	06			
Skill Enhancement Course-I	SEC-I	04			
Skill Enhancement Course-II	SEC-II	04			
Total Credits		44			

10. Choice of Subject Combination

B.A. -1st Year (Choose two subjects DSC-I and DSC-II)					
Group	Dsc-1	Subjects (DSC-11)			
A	History	Economics	Hindi	Pol. Science	English
B	Political Science	History	Economics	Hindi	English
C	Economics	English	Hindi	History	Pol. Science
D	Hindi	History	Pol. Science	Economics	
E	English	Economics	Pol. Science	History	

Documents to be required for admission to 1st Year

- Matriculation and 10+2 Examination Marks sheet issued by a recognized Board.
- Passport-size photographs.
- Character certificate from the Head of the Institution last attended or a character certificate issued by the Gazetted officer/Panchyat Pardhan in the case of private candidate.
- The character certificate should have been issued within the last 6 months on the date of submission of admission form.
- Candidate who has passed +2 from a board other than H.P. Board of school Education ICSE/ CBSE must submit equivalence eligibility certificate from HP Board/ HPU.
- Migration Certificate in original is to be enclosed later on with the H.P.U. Registration form

and not with the admission form. Photocopy of migration certificate should be enclosed with the admission form.

- Attested copies of the certificate of ST/SC from Magistrate class-I for seeking relaxation in age and benefit of reservation in the respective category.
- Attested copy of certificate issued by competent authority for availing benefit of reservation in the category concerned.
- Any gap (latest) in the academic career of an applicant must be supported by a documentary evidence/affidavit as the proof of his/her activities during the period of gap.
- Attested copy of Bonafide Himachali Certificate for the exemption of tuition Fee. (For Girls candidates only) to be attached with the admission form at the time of verification of certificates
- Copy of Aadhar card

11. Admission Rules

- Provisional online Admission will be made on the recommendation of the admission committee strictly on the fulfilment of eligibility conditions.
- All admissions will be provisional subject to be approval of V.C. H.P.U. Shimla.
- All terms and conditions of the admission and fee structure can be changed or modified as per directions of HPU Shimla.
- A candidate having a gap of one or more years in their studies will have to submit an Affidavit/undertaking on plain paper explaining the reason.
- Girl student seeking admission in any class must bring an attested copy of H.P Bonafide certificate to avail themselves of fee concession (Tuition fee only).
- A candidate expelled by any college/university or found involved in any in-disciplinary activities in the preceding year (s) will not be admitted in the college.
- If the student gets admission by furnishing incorrect information or by concealing the facts, his/ her admission will be cancelled on detection of such fault by the University/ College.
- In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during previous year.
- The Principal reserves the right to reject or cancel the admission of any student without assigning any reason (s) or explanation if situation warrants so.

B.A. 2nd and 3rd Year

Admission to the 2nd and 3rd year undergraduate course will be made on roll basis

according to the orders of the directorate of higher education, Shimla time to time. Students seeking admission in higher class should have completed the previous class and appeared in the examination. Students are required to produce the following documents at the time of admission.

- Admit card of previous examination
- Grade card of previous class

12. 120 Points Reservation Roster for Admission

1 EWS	21 PC	41 ST	61 CUL	81 CUL	101
2	22 EWS	42 PC	62 PC	82 PC	102
3	23	43 EWS	63	83	103
4	24	44	64 EWS	84	104
5	25	45	65 SC	85 SC	105 EWS
6	26 SC	46 SC	66	86	106 SC
7 SC	27 ST	47	67 ST	87	107 ST
8	28	48	68	88 EWS	108
9	29	49	69	89	109
10	30	50	70	90	110
11 EWS	31	51	71	91 SC	111
12 SC	32 EWS	52 SC	72 SC	92	112
13 ST	33 SC	53 ST	73	93 ST	113 SC
14	34	54 EWS	74	94	114
15	35	55	75 EWS	95	115 EWS
16	36	56	76	96 EWS	116 PC
17	37	57	77	97 SC	117 SP
18 SC	38 CUL	58	78 SC	98 CUL	118 CUL
19 SP	39 SC	59 SC	79 SP	99 SP	119 SC
20 CUL	40 SP	60 SP	80 ST	100 PC	120 ST

13. FEE FUNDS & FINE

1. At the time of admission for academic session from June to March.
2. Fines and other dues if any shall be charged in the month of March.
3. College fee and other charges are to be paid on the dates according to the schedule notified by the college office for each class Fine of Rs. 1/- per day shall be charged from the student who breaks the notified schedule for the dates of the payment of fee. If a student fails to pay his/her fee till the end of the month in which fees and fines are charged, his/her name will be struck off from the college rolls. Re-admission Fee of Rs 100/200 will be charged from him/her if he/she wishes to rejoin the college. However, allowing him/her to rejoin will depend on the discretion of the Principal.
4. The library security will lapse if it is not claimed within one year after leaving the college.
5. Rs. 20/- will be charged for issuing duplicate identity card.

DETAILS OF FEES & FUNDS FOR THE SESSION 2025-26

<u>Govts. Funds</u>		<u>College Dues (Annual)</u>	
Admission fee.....	Rs.25/-	Library Security (refundable)....	Rs.100/-
Late Admission Fee per day.....	Rs.10/-	Identity Card...	Rs.10/-
Re-Admission fee 1 st time....	Rs.100/-	Duplicate Identity Card	Rs.20
Re-admission fee 2 nd time....	Rs.200/-	NCC Fund	Rs.05/-
Tuition fee per month	Rs.50/-	House Examination Fund....	Rs.80/-
(For boys & non-H.P. Girls)		College Magazine Fund.....	Rs.50/-
Late payment of dues per day....	RS.01/-	Students Aid Fund.....	Rs.02/-
		Medical fund....	Rs. 06/-
<u>University Fees</u>		Camp Dev. Beautification fund...	Rs. 10/-
Sports fee.....	Rs.15/-	Furniture repairs/ Replacement fund....	Rs.10/-
Youth Welfare Fund....	Rs.15/-	Computer& Internet facility Fund....	Rs.20/-
Holiday Home Fund....	Rs. 01/-	Book Replacement fund....	Rs.25/-
Development Fund....	Rs. 250/-	Culture Activities Fund....	Rs.20/-
	100 (IRDP/BPL)	<u>College Dues (per month)</u>	
		Rover & Rovers Fund.....	Rs. 05/-
Continuation Fund....	Rs. 10/-	Building Fund.....	Rs. 10/-
		Amalgamated Fund....	Rs. 25/-
		Sports Fund....	Rs. 20/-
		PTA Fund	Rs.500/-

Annual Admission fee of B.A. for the admission session 2025-26

Class	Student Category	Total Fee for Academic Session	
BA 1st Year	Boys (Gen)	2469	
	Boys (IRDP)	2319	
	Girls (Gen)	1869	
	Girls (IRDP)	1719	
BA .2nd Year	Boys (Gen)	2229	
	Boys (IRDP)	2229	
	Girls (Gen)	1629	
	Girls (IRDP)	1629	
BA 3rd Year	Boys (Gen)	2229	
	Boys (IRDP)	2229	
	Girls (Gen)	1629	
	Girls (IRDP)	1629	

Notes:

1. Every Student must pay dues on the dates notified from time to time.
2. Exemption of Tuition Fee will be available to the Himachali Girls only, subject to the Bonafide Himachali Certificate.
3. PTA fund is being realized from time to time on the recommendation of the PTA body.
4. Rs. 100/- will be charged extra from students migrating from other college on account of Library security.
5. Fees and Funds once paid shall not be refunded in any case.
6. Fine for absence - Per Period (Rs.01/-), per and Rs.50 per paper in House Examination.
7. On migration from other institutions, funds for the entire session shall be charged and tuition fee shall be charged from the time of joining the college.
8. No registration fee will be charged from a student migrating from other college.
9. In case of nonpayment of dues on time, the name will be struck off from the rolls.
10. Those students with special needs with more than 40% disability admitted in any course of study run in Govt College in Himachal Pradesh will not be charged fees & funds.

Note: The above fees and funds are subject to change as per HPU/HP Govt. Instructions.

14. FEE CONCESSION AND SCHOLARSHIP

1. Students who belong to SC/ST categories shall be entitled to scholarship.
2. O.B.C. Scholarship is also available to the students from government.
3. Poverty cum brilliance scholarship is available to the students whose parents are Bonafide residents of Himachal Pradesh.
4. Students belonging to IRDP families are also entitled to the scholarship.
5. As per govt. Notification **No. EDNH (8) 7/76 dated 29/06/2001**, all the girl student of H.P. have got full fee concession, they have to submit Bonafide Himachali Certificate duly attested by the Revenue officer, in the college office.
6. As per govt. of India UGC Letter **No. F.127/2009, (SC/ST)** all the eligible SC/ST, OBC, PWD students of this institute are directed to submit their scholarship forms for the academic year by February each year.

15. RULES FOR INTER COLLEGE MIGRATION

1. Migration from another college and vice-versa is governed by the HPU rules.
2. The migrated student must bring with him/her.
 - A) Migration certificate by the university.
 - B) Character certificate from the Principal of the college last attended.
 - C) Lecture attendance Statement.
3. After the migration has been sanctioned and notified by the university the student must join the second college within the given period i.e. by the date given by the university,
4. The first college is entitled to the tuition fee for month in which the university sanctioned the Migration.
5. The admission of student migrating from another university shall be treated as provisional and shall be confirmed when he/she produce the migration certificate and the certificate of good conduct from the Head of the Institute last attended provided however, that the student disqualified by another university shall not be given admission during the period of disqualification.

16. IDENTITY CARD

- A student without an identity card, duly signed by the Principal, is deemed an outsider
- Without identity card, no one is allowed to enter the college premises.
- Students should wear the identity card around their neck for easy view ability.
- In case the identity card is lost, a duplicated card will be issued only after an F.I.R. is registered with the nearest police station and an original copy of the FIR appended with such request.
- If a student is found not wearing his/her identity card around his/her neck. He/she will be fined Rs 100/-.

17. LEAVE RULES

1. Leave can be granted to the student only on particular leave form, which is available in the office, but his /her Parent or Guardian must sign it.
2. At a time maximum five days leave will be granted.
3. The concerned teacher must sanction leave application.
4. A medical certificate / Registration Slip must accompany leave because of illness of more than 10 days.
5. Student, who represent college in various inter-college games, youth festivals or other competitions, shall have to get their leave sanctioned from the Principal and noted by the subjects teachers concerned before their departure for the event.
6. No leave will be granted during Minor Tests.

18. Conduct Rules for Students (Do's and Don'ts)

To maintain academic environment in the college, the principal and the members of the teaching staff have the power to take disciplinary action against student indulging in indiscipline, which may lead to fine, suspension or expulsion.

Student should follow up the following Do's & don'ts:

- Show respect, courtesy and politeness to the teachers, employees of the college and fellow students.
- Any student found physically assaulting anyone will be fined, suspended and will be handed over to police. Such students will be expelled from the College.
- Maintain silence while moving in the college campus and sitting in the college library.
- Ragging strictly prohibited in or around the college campus.
- Do not disfigure college walls by slogans, drawing sketches or writing remarks on them.
- Do not write indecent remarks on the Black Boards or Desks.
- Do not loiter around on the campus, corridors aimlessly.
- Attend your classes regularly while you are in the college.
- Smoking will be treated as an offence in the college campus.
- **Use of mobile phones by the students in the college campus except for specified areas is strictly banned. The defaulters have to pay fine and the mobile will be confiscated.**

19. EXTRA- CURRICULAR ACTIVITIES

1. **N.S.S.:** - National Service Scheme (N.S.S.) Unit provides opportunities to the students to take part in social service activities and social awareness and benefit themselves.

2. **Sports Activities:** - The College provides opportunities of games like Hockey, Football, Basketball, Volleyball, Badminton, Cricket, and Table Tennis. The students who want to take part in these sports and athletic activities may contact to the concerned teacher.
3. **College Magazine “Dharkandi”:** To nourish the creativity among students, the college magazine “Dharkandi” is published every year. Students having a flair for writing may submit their articles within the specified dates for publication in the magazine.
4. **College CSCA:** A student Central Association is formed in the college as per H.P.U. Instructions. CSCA members and nominated members are elected based on merit. The election schedule for the CSCA election/formation is decided by the Himachal Pradesh University Shimla and college adheres to the same.
5. **Educational Tours:** The College also provided the facility of educational tour under the supervision and guidance of the teachers. The students will visit such places, which are of Educational, Cultural, and Industrial and Historical importance. Only those students are eligible for the tours that fulfill 75% of the class attendance.

20. STUDENT SUPPORT CELLS

1. Internal Quality Assurance Cell (IQAC)

As per National Assessment and Accreditation Council (NAAC) guidelines every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of quality enhancement and sustenance. Keeping in view the guidelines of NAAC, affiliating university and Govt. of Himachal Pradesh, this cell is working to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College. The cell also works to promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

2. Career Counselling and Placement Cell

With the objective of providing timely information to the students regarding various career opportunities, a carrier guidance cell is functioning in the college. A team of dedicated teachers collects the information from various sources and disseminates the same display on the notice board and through personal contact. All interested students are advised to read displayed information regularly.

The placement cell plays a crucial role in locating job opportunities for under-graduates and post-graduates passing out from the college by keeping in touch with reputed firms and industrial establishments. The placement cell operates round the year to facilitate contacts between possible recruiters/companies and graduates. The number of students placed through the campus placement drives/interviews is continuously rising. On invitation, many reputed industries visit the college to conduct interviews. This cell aims to develop the students to meet the industries recruitment process as well as to motivate students to develop technical knowledge and soft skills in terms of career planning, goal setting and aspire for higher studies and guiding them to take competitive exams.

3. Women Cell

This cell has been constituted to achieve the objective of gender quality by making the girls aware of their right and duties. *Gender disparity* manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on informal and formal norms and practices. The cell frequently organizes interactive sessions with students to get an insight into women- specific problems, which need to be addressed on priority basis for emancipation of women.

4. Co-Curricular Activities Cell

Besides preparing students to participate in the competitions outside the college like youth festival, Inter-College Competitions, the members of the respective committees will encourage and guide them to take part in the celebration of important occasions like; Independence Day, The Science and Technology Day, Himachal Day, Hindi Divas and Teacher's Day etc.

5. Tutorial Management Cell

In order to encourage interaction between students and teachers, the tutorial groups are created; the students can discuss their problems (Academic/Non-Academic) with their tutors,

6. Grievances Redressal Cell

Student's central Association advisory committee comprising of teachers of different faculties have been constituted. The students can approach for their grievances and get them resolve through this committee.

7. Student Aid Cell

Philanthropy has been a mandate of the college since its inception (2022). Everyone working in the institution is committed for the overall development of the students and contributing in different ways and helping the students. To institutionalize the efforts of the committed staff, a student's aid cell is working under the direct control of the principal of the college. All staff members (teaching, non-teaching, lab, assistants) are part and parcel of this cell. This cell is extending help in cash as well as in kind to the needy students. The staff is extending their expertise to the needy students beyond the timetable and help them to be what they want to be in their life. This cell is dedicated to help all on-roll students of the college.

21. Parents Teachers Association

The Parents Teachers Association of the college plays pivotal role in developmental activities. The Executive body of PTA is constituted every year in the month of July.

PTA GDC Rirkmar for Session 2024-25

Sr. No	Name	Designation
1.	Smt. Baby Devi	President
2.	Sh. Kewal Krishan	Vice-President
3.	Sh. Hakam Chand	Secretary
4.	Sh. Chaman Lal	Treasurer
5.	Sh. Manoj Kumar	Member
6.	Sh. Bhupinder Singh	Member
7.	Ms. Asha Mishra	Member

22. Links for Google forms to be filled by students with admission forms

Copy the weblink and paste in any internet browser to open the google form

🔗 Student feedback form: <https://forms.gle/p4KcVM86SgfLJncE6>

32. ACTIVITY CALENDAR SESSION 2025-26

June 2025

Admission to under graduate classes under CBCS from 01.06.2025 to 19.06.2025.
Display of Merit List 20.06.2025 up to 5:00 PM.
Fee to be deposited 21.06.2025 to 23.06.2025.
Display of 2nd Merit List 24.06.2025 up to 3:00 PM.
Fee to be deposited 25.06.2025 to 27.06.2025.
Orientation of 1st year students 28.06.2025 to 30.06.2025

July 2025

Regular Teaching from 01.07.2025.
Inaugural General assembly.

August 2025

General house meeting of new PTA and formation of new executive body.
International Youth Day
Commemoration of National Sports Day on 29th August.
CSCA Formation as notified by HPU

September 2025

Fresher day/Talent hunt day
Enrolment of students in NSS/ Road Safety Club
Teacher Day celebration on 5th September 2025.
International Literacy Day celebration on 8th September 2025.
Commemoration of Hindi Divas on 14th September 2025.

October 2025

Intra college Quiz competition on wildlife and Nature
Trials for selection of teams in Table Tennis and Chess.
Educational local visit subject
Athletic meet

November 2025

House examination of undergraduates I, II and III years.
Economics Quiz
Cricket trial
Constitution Day 26th November, 2025

December 2025

World's AIDS Day observation on 1st December 2025
Annual Cultural Day

January 2026 (Winter Vacation)

Educational Tour.
7 Days NSS Annual Camp.

February 2026

National Science Day Celebration on 28th February 2026.

March/April/2026

Annual Prize Distribution Function

International Women Day on 8th March 2026.

Annual Examination of undergraduates I, II and III years

Vacation Schedule for 2025-26

Diwali Break 18.10.2025 to 22.10.2025.

Winter Vacation 01.01.2026 to 04.02.2026

Summer/other break as per Govt. decision.

Final Examination 26.03.2026 to 10.05.2026.

GOVERNMENT DEGREE COLLEGE RIRKMAR



TEACHING STAFF





SAY NO TO RAGGING



**JUST SAY
NO
TO DRUGS**



FOLLOW US

